

**Board of Public Works and Safety
Regular Meeting Minutes
June 15, 2015**

The regular meeting of the Board of Public Works and Safety of the City of Franklin, Indiana was called to order at 5:00 p.m. at City Hall, 70 E. Monroe Street, with Mayor Joseph E. McGuinness presiding. Board member Stephen Barnett answered roll call. Board member Bob Swinehamer was absent.

Chief of Police Tim O'Sullivan, Fire Chief Dan McElyea, Parks Department Superintendent Chip Orner, Sewer Billing Office Manager Sherry Phillips, DPW Superintendent Rick Littleton, Community Development Director Krista Linke, City Engineer Travis Underhill, Street Commissioner Brett Jones, Clerk Treasurer Janet Alexander, Clerk-Treasurer's Assistant Stephanie Shepherd, and City Attorney Lynnette Gray were also in attendance.

Mayor McGuinness led the recitation of the Pledge of Allegiance.

Public Comments

There were no public comments.

Consent Agenda

Mayor McGuinness presented the consent agenda for approval.

1. Approval of Minutes from meeting held June 1, 2015
2. Board of Works Claims.
 - #060615 Sewer Utility-Utilities in the amount of \$29,480.92
 - #060515 BOW Utilities in the amount of \$44,430.21
 - #060315 RDC Contracts/Utilities in the amount of \$503.73
 - #061515 BOW Gen Obligations in the amount of \$54,102.91
 - #061415 Sewer Utility Gen Obligations in the amount of \$11,077.10
 - #061015 RDC Contracts/Utilities in the amount of \$66,004.86
 - #061315 Sewer Utility-Utilities in the amount of \$4,073.36
 - #061215 BOW Utilities in the amount of \$232,662.07
 - Payroll in the amount of \$356,456.35

Mr. Barnett made a motion to approve the consent agenda as presented, seconded by Mayor McGuinness. A voice vote was taken with all members stating aye. The motion carried.

Old Business

There was no old business presented.

New Business

Request Approval of Walk-a-Thon from Courthouse to Scott Park – Ms. Becky Neal stated that the walk-a-thon is to help raise money for the Hughes family to help offset medical expenses for Trevor Hughes, the son of the Scott Park Little League coordinator. Ms. Neal stated they plan to hold this event on Saturday, July 11th. Police Chief O’Sullivan stated that it is the Police Departments recommendation to that the group use the sidewalks for this walk from N. Main Street to 14th Street to Younce Street, then on to Scott Park. A discussion was held. Mr. Barnett made a motion to approve the chief’s recommendation, seconded by Mayor McGuinness. A voice vote was taken with all members stating aye. The motion carried.

Request for Police Presence for Charity Run "Girls on the Run Johnson County" - Mr. Andrew Eggers explained that this 5k Run event is a fundraiser for a new group called “Girls on the Run of Johnson County” The run will start at the Parks & Recreation Center and will follow the Greenway trail crossing South Main Street. He requested a police officer be at the crossing on South Main. This event will start at 7:30 a.m. to 8:30 a.m. on Saturday June 20, 2015. Police Chief O’Sullivan stated that he could have an officer available at the crossing. Mr. Barnett made a motion to approve, seconded by Mayor McGuinness. A voice vote was taken with all members stating aye. The motion carried.

Request to Waive Application Filing Fee for Board of Zoning Appeals Variance Request - Ellis Harlow - No one was present to present this request. Mayor McGuinness made a motion to deny the request, seconded by Mr. Barnett. A voice vote was taken with all members stating aye. The motion carried, and this item was denied.

Request for Restricted Parking Space at Franklin Community Pharmacy 30 S. Water St. - Andrew Murray - Mayor McGuinness made a motion to table this request until the next meeting in July, seconded by Mr. Barnett. A voice vote was taken with all members stating aye. The motion was carried. This item was tabled.

Board of Works and Safety Resolution No.:15-07 Authorizing the Transfer of Surplus Property - Street Superintendent Brett Jones asked for permission to transfer a 2007 Ford F250 truck to Greenlawn Cemetery. Mr. Barnett made a motion to approve, seconded by Mayor McGuinness. A voice vote was taken with all members stating aye. The motion carried.

Request Approval to Trade in Camera – Mayor McGuinness explained that the Fire Chief is asking for the Boards approval of a transaction involving a camera owned by the Fire Department to Roberts Camera Shop. City Attorney Gray stated that the camera has already been traded in, however, since it was owned by the city the trade must be ratified by the Board of Works pursuant to IC Code 36-14-16. A discussion was held. Mr. Barnett made a motion to approve, seconded by Mayor McGuinness. A voice vote was taken with all members stating aye. The motion carried.

Request Approval to Amend Lease Agreement between Franklin College & City of Franklin– Mr. Stephen Huddleston, Attorney for Franklin College came forward to explain that the college wants to amend the lease agreement for space on the Water St. side of City Hall which was being used for a café. Mr. Huddleston stated that it was not economically feasible to keep using this area as a café, since the students were not using it. The college would like to amend the lease agreement allowing the space to be used as a classroom for an Athletic Training and Exercise Science Master’s Program. He stated that they intend to use this classroom from 8:00 a.m. to 4:00 p.m. Monday through Friday, and occasionally in the evenings and some weekends. Mr. Huddleston stated that the maximum number of students would be thirty (30), but

generally would be fifteen (15). In order to do this they will need to make some changes to the space, and plan to begin using it in February 2016. Mayor McGuinness made a motion to approve the request to amend the agreement, seconded by Mr. Barnett, who also approved the Mayor to sign the amendment on behalf of the Board. A voice vote was taken with all members stating aye. The motion carried.

Presentation of Bid numbers for the Following Projects: Jefferson Street Improvements, West Jefferson/West Monroe Street Parking Lot and Young's Creek Streambank Stabilization

- City Engineer Travis Underhill stated we have received bids for four projects in the last few weeks. Mr. Underhill went on to state the first bid was for West Jefferson Street Improvements which is for approximately a quarter mile of West Jefferson Street just west of US 31, for a total reconstruction of this area. We received three bids including: Dave O'Mara; Milestone, & E & B Paving. Milestone's bid was the lowest at \$1,326,640.00. He stated that they are the most responsive and responsible. He also stated that items 20 through 25 on the bid are items with Indiana American Water Company for \$1,180,000.00, and Milestone will be working directly with the water company to coordinate completion of these items. He stated that there will be a discussion about this tomorrow at the Redevelopment Commission (RDC) meeting to finalize funding. Once the RDC Resolution for funding is approved Mr. Underhill will be bringing this back to the Board for final consideration and approval. Mr. Barnett made a recommendation that the Board of Works forward a favorable recommendation to the RDC to approve this project with Milestone as contractor, seconded by Mayor McGuinness. A voice vote was taken with all members stating aye. The motion carried.

The second item Mr. Underhill brought forward was bids received for West Jefferson/West Monroe Street Parking Lot formerly known as the Oren Wright parking lot. Mr. Underhill stated that three bids were received for this project.. Dave O'Mara was the low bid at \$496,499.36 with an Alternate bid of \$79,733.40 which is for the Blue Heron Park parking lot expansion. Funding for this project is pending. Mayor McGuinness stated that he will work with the Clerk-Treasurer's office to find funding for the expansion of the Blue Heron parking lot. Mayor McGuinness stated that he thinks this is something that needs to be done. Mr. Underhill stated that there is a resolution on the RDC agenda tomorrow for the West Jefferson Street/West Monroe Parking lot for that project. A discussion was held. Mr. Barnett made a motion to make a favorable recommendation to the RDC regarding the West Jefferson Street/West Monroe Street parking lot; this was seconded by Mayor McGuinness. A voice vote was taken with all members stating aye. The motion carried.

The third item Mr. Underhill brought forward was the Youngs Creek Streambank Stabilization project. City Engineer Underhill stated that this project includes dredging and remediation underneath both the Home Avenue and the South Street Bridges, approximately 150 feet up and downstream. The lowest bid received was from Environmental Remediation Contractors who bid \$415,178.50. Mr. Underhill stated that this project should be funded out of Stormwater. Mr. Underhill said that Johnson County officials are going to participate financially with the cost of the ridge dredging. He believes the county's share of the cost will be approximately \$125,000.00. He stated he will bring a contract to the board for this project at the July 6, 2015 meeting.

Presentation of 2015 Paving Program Bids – City Engineer Underhill presented the 2015 paving bids to the Board of Works. Mr. Underhill stated that there were two bidders for this project: Reith-Reilly & Dave O'Mara Contractors with Dave O'Mara being the low bidder. The bid from Dave O'Mara Contractors was \$1,669,501.10. Mr. Underhill stated that this is year three (3) of our five (5) year plan in which the paving part was projected to be \$800,000.00. Mr. Underhill stated that the breakdown would be \$860,000.00 for streets; \$200,000 for the parking

lots located at the Street Department, Police Department & City Maintenance Garage. . The third part of this program which includes downtown alleys is \$600,000.00. Mr. Underhill stated in years past the paving program covered around three (3) to three and a half (3.5) miles total in paving at a cost of about \$120,000.00 per mile. Bid numbers for this year's program are 13.5 miles at \$64,000.00 per mile. Mr. Barnett made a motion to send the 2015 Paving Bid results to Council with favorable recommendation, seconded by Mayor McGuinness. A voice vote was taken with all members stating aye. The motion carried.

Approval of Agreement and Scope of Work with OMSI for the Beneficial Reuse of Class A- WWTP Superintendent Rick Littleton stated this agreement allows us to get rid of bio-solids out of the wastewater treatment plant after they've been treated and processed. Mr. Littleton stated that presently we have a marketing and distribution permit and the only way for us to dispose of the bio-solids is through a giveaway. This agreement with OMSI will allow the company to pick it up and haul it away and blend with topsoil. City Attorney Gray has reviewed the agreement, and there is no cost to the City. Mr. Littleton also stated that we will no longer have trucking costs to haul away the bio-solids. A discussion was held. Mr. Barnett made a motion to approve the scope of work with OMSI, seconded by Mayor McGuinness. A voice vote was taken with all members stating aye. The motion carried.

Request Approval to Set Bid Date for Wastewater Treatment Plant SCADA Improvements Project - WWTP Superintendent Rick Littleton stated that we had an agreement with Wessler Engineers to prepare plans and specifications for an upgrade for our SCADA System. These plans have been completed. Mr. Wayne Moore from Wessler Engineers went over the schedule for the project stating that they would like to advertise this project on June 19th, which would allow them to receive bids until July 14th, and then present the bids at the July 20th meeting. Ms. Gray confirmed that she has reviewed the RFP, bid specs, and the contract that were submitted. Mr. Barnett made a motion to approve, seconded by Mayor McGuinness. A voice vote was taken with all members stating aye. The motion carried.

Other Business

There was no other business presented.

Department Reports / Staff Reports

Parks Superintendent Chip Orner stated he had received a request for approval for the annual Crop Walk which will be held Sunday, October 4, 2015 from 1:30 p.m. to 4:00 p.m. Mr. Barnett made a motion to approve, seconded by Mayor McGuinness. A voice vote was taken with all members stating aye. The motion carried.

Police Chief Tim O'Sullivan requested permission to sell 6 buckets of surplus brass from the ammo range. He stated that the money would be turned in to be deposited into the General Fund. Mayor McGuinness made a motion to declare the brass surplus, and approve the sale, seconded by Mr. Barnett. A voice vote was taken with all members stating aye. The motion carried.

Community Development Director Krista Linke stated that "Smoke on the Square" BBQ competition and community festival will be held on June 26th.

City Engineer Travis Underhill stated that North Main Street construction is making progress despite the rain and is on target to re-open on or before July 4th.

Adjournment

As there was no further business to come before the Board of Works, a motion and a second were made to adjourn at 5:37 p.m.

Respectfully submitted,

Janet P. Alexander, Clerk-Treasurer
Enrolled: 07/01/2015

Joseph McGuinness, Mayor

Attest:

Janet P. Alexander, Clerk-Treasurer